

# Chickasaw ANNUAL MEETING & FESTIVAL

## VENDOR APPLICATION

### PLEASE PRINT

Name of business: \_\_\_\_\_ ☐ Food Vendor ☐ Retail

Contact name: \_\_\_\_\_ Cellphone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Website/email: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Please check the social media sites used to reach your followers, if applicable:

☐ Pinterest ☐ Facebook ☐ X (Twitter) ☐ Instagram ☐ Other \_\_\_\_\_

### FOLLOWING ITEMS MUST BE ATTACHED FOR VENDOR APPLICATION TO BE CONSIDERED COMPLETE BY AUG.15, 2025:

- ☐ Signed application and signed Release and Liability Waiver
- ☐ Current Certificate of Insurance
- ☐ Completed W9 (food and drink vendor only)
- ☐ Food trailer/truck exterior photo, menu with photos of food items and pricing, or items offered for sale with pricing
- ☐ Photocopy of tribal eligibility, if applicable (e.g., citizenship card, CDIB of business owner)

### RULES AND REGULATIONS

1. Festival hours will be Saturday, Oct. 4, 2025, 11 a.m. to 6 p.m. in Tishomingo, Oklahoma.
2. Set up will be Thursday, Oct. 2, 2025, 3-6 p.m.
3. Food vendors will follow health guidelines enclosed. NO sale or use of alcoholic beverages or marijuana.
4. Vendors are not to share or sublease booth spaces.
5. Vendors are to provide their own extension cords and RV/Marine hoses with filter and safety equipment. 50 Amp/30 Amp electricity is provided.
6. ALL vehicles will park outside of public traffic areas soon after setting vendor trailers or unloading for booths.
7. Booth space location will be assigned by event committee.
8. If selected, you will be provided instructions on payment of the space fee.  
\*\*\*FEE for 10 X 10 space is \$75. Additional \$50 fee for every extra 10 feet.\*\*\*
9. Applicants will be notified as soon as selections are made.
10. Vendor is responsible for disposing of any throwaway or disposable items from the space(s) rented. Vendor is responsible for cleaning up any tabletop items it has furnished. Any leftover food or dirty dishes, also furnished by vendor shall be removed from the location as soon as possible after the function. Proper grease disposal is the responsibility of the vendor. Vendor further agrees to be responsible for all cleanup on space(s) rented.
11. Vendors are individually responsible for collecting, reporting and paying sales tax. Chickasaw Annual Meeting and Festival committee will send vendor names/contact information to the Oklahoma Tax Commission at the conclusion of event.

TOTAL amperage requested? Amps \_\_\_\_\_ Water hookup needed? ☐ Y ☐ N  
TOTAL food trailer or food truck length \_\_\_\_\_ feet TOTAL 10' x 10' spaces requested? \_\_\_\_\_

**Vendor participation is subject to the Chickasaw Nation's approval.**

